



Application to Hire Cricket Club Facilities & Equipment

(Completion of this application does not guarantee your application will be approved)

I/We:.....Club/Organistaion:.....

Driver Licence No.:..... Mobile:.....

Email:.....

Address:.....Postcode:.....

Subject to the approval of the Club and the conditions overleaf, request to hire the following facilities or equipment:

- Club house + toilet
- Nets + toilet (night session)
- Chairs, No. required
- Upper field + nets + toilet
- Nets + toilet (day session)
- Tables, No. required.....
- Lower field + nets + toilet
- Clubhouse + field + nets + toilet
- Marquee

Number of people.....

Purpose of hiring facilities or equipment, please tick:

- Competition
- Training
- Social game
- Special event

On (date).....From (time).....to.....

On (date).....From (time)to.....

On (date).....From (time)to.....

How is my application approved and confirmed?

1. Complete details above, read 'Conditions of Hire' (on the reverse side of this application) and sign this form below
2. Response to Application to Hire by the Facilities Co-ordinator of Macgregor Cricket Club
3. If application approved, pay the hire fee and related bonds and deposits as above to confirm the booking
4. Receive a confirmation letter or email signed by the Facilities Co-ordinator of Macgregor Cricket Club
5. Keep your receipt and letter with you during your booking as you may be required, by Club representatives, to show proof of booking (*Club policy is no confirmation letter, no use of facility*)

How do I submit application and make payment of hire charge?

Applications to be forwarded to Club President at monthly general meetings or email to grounds@macgregorcc.org.au
Payments can be made in the form of cash, cheque (made payable to Macgregor Cricket Club) or Electronic Funds Transfer:

Account Name: Macgregor Souths Cricket Club Inc
 BSB: 064-159
 Account No.: 10171719
 Reference: 'Facilities Hire' and your name/organisation name as stated above
 (email details to treasurer@macgregorcc.org.au to confirm payment)

Invoices may be raised in certain arrangements at the discretion of the Treasurer, Macgregor Cricket Club.

I have read, understood, and will abide by the conditions overleaf for hiring the Club's Recreation Facilities & Equipment for the above booking/s and any other bookings made thereafter for the current year.

Signature of the Hirer.....Date.....

Macgregor Cricket Club collects, stores and uses personal information only for the purposes of administering Club operations. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements.

Office use only

Dates checked & approved by Management Committee or Facilities Co-ordinator: Yes No Date.....

Response to Application to Hire sent by.....Date.....

Authorisation signature.....Position.....

Hire Fee \$..... Receipt No. :.....

- Bond Fee \$100 paid facility checked & bond returned damages, bond kept
- Key Deposit \$50 paid key returned & deposit returned key lost, deposit kept

*(NB: Completion of this application does not mean your requested date and time is available)



Conditions of Hire Agreement for Club Facilities & Equipment

The agreement is issued subject to the provision of the Club's Rules and Resolutions made hereunder. The following should act as a guide to users of the facilities and equipment at Macgregor Cricket Club.

- 1) **Use of Facilities & Equipment:** The Hirer agrees to use the facilities & equipment for the purpose for which they were hired and not to create or contribute to any nuisance.
- 2) **Weather Conditions:** Macgregor Cricket Club reserves the right to close facilities at any time due to weather conditions (ie rain) if deemed dangerous to persons or damaging to facility. Where possible, the Hirer will be notified of closure by phone or email ASAP. For information regarding closures in the event of bad/wet weather, please contact the Facilities Co-ordinator or Club President.
- 3) **Maintenance:** Maintenance (both regular and unforeseen) will be carried out on facilities when deemed necessary. Ovals may be closed for a period of time (at the discretion of the Facilities Co-ordinator and Macgregor Cricket Club) for routine maintenance. Hirer's will be notified of closure by phone or email not less than 4 weeks prior to booking for regular maintenance and ASAP for unforeseen maintenance.
- 4) **Services provided by the Club:** If requested, the Club will provide electric light and power, water and toilet facilities for the duration of the hire provided that the supply is available from the public utilities.
- 5) **Responsibility for Damage to Club Property:** The area hired is to be left in a clean, litter-free and undamaged condition. Any damage to Club property, which in the opinion of the Facilities Co-ordinator, Macgregor Cricket Club, arises from abuse or negligence shall be the responsibility of the Hirer. Any additional cleaning of facilities, repairs or replacement of equipment needed will be charged to the hirer.
- 6) **Equipment Usage:** The Hirer agrees to return all equipment to the club house at the end of each booking. The Hirer acknowledges that non-compliance will result in an official warning, if a second non-compliance occurs, the Hirer will be refused any future bookings of Club facilities and/ or equipment.
- 7) **Indemnity:** You must indemnify the Club from and against all actions, claims and losses which the Club may incur arising from:
 - a) loss, damage or injury from any cause whatsoever to property or person within the Facility caused or contributed to by your neglect or default;
 - b) your negligent use or misuse of any water, gas or electricity or other services to the Facility or the grounds;
 - c) loss, damage or injury from any cause whatsoever to property or person caused or contributed to by your use of the Facility;
 - d) any personal injury sustained by any person in or about the Facility caused other than through the wilful or negligent act of the Club, its servants or agents.

In this clause, 'you' and 'your' includes any employee, agent, contractor or other person claiming through you. This indemnity does not apply to any act, matter or thing if it arises out of the negligence or default of the Club or its agents.
- 8) **Risk:** You occupy and use the Facility at your own risk
- 9) **Provision of First Aid:** It is the responsibility of the Hirer to arrange first aid care as necessary for persons who come onto site for the purpose of the Hirer.
- 10) **Advertising or Directional Material:** The Hirer shall not display advertising or directional material which infers that a function or course is in any way connected with, or being operated by Macgregor Cricket Club if it is not associated with Macgregor Cricket Club. Advertising or directional materials may only be displayed on notice boards designated for the display of such materials.
- 11) **Payment:** All monies for first-time and "one-off" bookings must be paid at least 24 hours prior to the use of the facility or equipment. Payment for on-going bookings must be made a month in advance. Club Members may be granted subsidised use by negotiation with the Facilities Co-ordinator.
- 12) **Cancellations & Refunds:** Bookings cancelled less than 24 hours prior to the scheduled date will be charged the full booking fee. Unused bookings that were not cancelled will be charged the full booking fee. The Club reserves the right to cancel this agreement at any time prior to the date of hire and to so advise the Hirer, together with credit equal to monies paid to the Club for the hire. Refunds of monies will not be given.
- 13) **Priority Use:** Priority of bookings is as follows: Macgregor Cricket club, MSW junior cricket/competitive sporting clubs, non-competitive sporting clubs, education, other clubs /organisations/ community groups, social sport, other. Facilities at Macgregor Cricket Club are primarily used for training purposes and competitive games. Should an existing recreation booking conflict with a training/competitive game booking, the training/competitive booking will take priority.
- 14) **Access to the Facilities:** Access to the facilities nominated in the agreement is given by roads, pathways, and corridors as appropriate. The Hirer shall ensure that vehicles are not driven or parked on ovals, gardens, lawns, or pedestrian paths (unless specific approval is given by the Facilities Co-ordinator). Future bookings by hirer will be refused if vehicles parked in contravention to this condition.
- 15) **Consumption of Alcohol Beverage:** Alcohol may only be consumed on site when the "Application - to bring, keep, or consume liquor on the site" form has been completed and approved by the Club's Management Committee or Facilities Co-ordinator. Alcohol is not to be sold for consumption on the Club site, unless an appropriate liquor license, as issued under the Liquor Act, is obtained and a copy is lodged with the Club Management Committee, 10 working days before the commencement of the hire. The Hirer shall ensure that alcohol beverages are consumed only within the facilities nominated in this agreement and only within the time nominated as the duration of the hire. Future bookings by hirer will be refused if this condition is contravened.
- 16) **Smoking:** Smoking is not permitted within 5 metres of Club facilities.
- 17) **Litter:** The Hirer will be responsible for the storage, removal and disposal of rubbish. Any additional cleaning or removal of rubbish required will be charged to the hirer.
- 18) **Fire Prevention:** No fires are to be lit on the Club grounds at any time.
- 19) **Flora, Fauna & Physical Features:** Wildlife, plants, rocks, soil and logs are not to be taken from the site or damaged on site.

Hire Fees for Club Facilities & Equipment

Facility/ Equipment	Hire Fee	Bond Fee	Key Deposit	Features
Club house room only / day session or night session	\$50	\$100	\$50	Large room, toilet. Chairs & tables hire are inclusive.
Upper field + nets + club house / day session	\$150	\$100	\$50	Cricket field, 2 nets (up to 4 if available), toilet, large room. Chairs & tables hire included in fee.
Upper field + nets / day session	\$120	nil	\$50	Cricket field, 2 nets (up to 4 if available), toilet, clubhouse verandah & shade
Lower field + nets / day session	\$120	nil	\$50	Cricket field, 2 nets (up to 4 if available), toilet, pavilion & shade
Nets only / night session	\$60	nil	\$50	2 nets (up to 4 nets if available), floodlit
Nets only / day session	\$40	nil	\$50	2 nets (up to 4 nets if available)
Green Plastic Chairs /24 hours	\$1	nil	nil	Up to 20 available
Plastic tables, folding metal legs /24 hours	\$5	nil	nil	Up to 5 available
Colour Marquee 3mx3m /24 hours	\$40	nil	nil	1 available

Bond Fee & Key Deposit payable by **CASH** or **CHEQUE** when key is picked up. Bond & Deposits will be refunded on the condition that facilities and any hire equipment has been left clean and sustained no damage and when keys returned.

Balance of Hire Fee to be paid prior to the event.

An Agreement **MUST** be signed and any adjustments are to be referred to the Facilities Co-ordinator or the Club President A.S.A.P. grounds@macgregorcc.org.au or president@macgregorcc.org.au

Cleaning cost, if necessary starts at \$40.00 p/h.

Clubhouse and grounds must be vacated and noise stopped between 10pm to 7am.

Day Sessions occur between 7.00am to 5.00pm

Night Sessions occur between 5.00pm to 10.00pm

Net sessions are between 1-2 hours per booking, please confirm times on booking application.